

PUBLIC SESSION

JULY 15, 2013

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on July 15, 2013, in the Grandview School cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Kessler, President
 Mr. Robert Projansky, Vice President
 Mrs. Marianne Bohrer
 Mrs. Valerie Buccino

Absent: Mrs. Jann Skelton

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary

PRESIDENT'S REPORT

None

SUPERINTENDENT'S REPORT

None

PUBLIC RECOGNITION

None

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve the Student Accident Insurance Renewal Proposal with Bollinger, Inc. at the following voluntary student plan rates:

<u>Grade</u>	<u>Schovertime</u>	<u>24-Hour</u>
K - 12	\$74.00	\$128.00

Moved: Mr. Projansky Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G2. RESOLVED** that the Board of Education approve the contract with **Mountain Lakes Board of Education** for five (5) hours per year of auditory therapy and consultation at the sum of \$675.00 for **student #8003757**.

Moved: Mr. Projansky Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G3. RESOLVED** that the Board of Education approve the contract with **Mountain Lakes Board of Education** for two (2) hours per month of auditory therapy and consultation at the sum of \$2,700.00 for **student #8003506**.

Moved: Mr. Projansky Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G4. RESOLVED** that the Board of Education approve the contract with **Mountain Lakes Board of Education** for four (4) hours per year of auditory therapy and consultation at the sum of \$540.00 for **student #8003895**.

Moved: Mr. Projansky Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G5. RESOLVED** that the Board of Education approve the contract with **Mountain Lakes Board of Education** for one (1) hour per month of auditory therapy and consultation at the sum of \$1,350.00 for **student #8003536**.

Moved: Mr. Projansky Seconded: Mrs. Bohrer

Yes: 4 No: 0

G6. RESOLVED that the Board of Education approve the submission of the **Statement of Assurance** for the 2013 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

Moved: Mr. Projansky Seconded: Mrs. Bohrer

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of June 11, 2013.**

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B2. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of June 25, 2013.**

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B3. RESOLVED that the Board of Education approve the **June 28, 2013, payroll** in the amount of \$9,489.90.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B4. RESOLVED that the Board of Education approve the **June 25, 2013, Hand Check Register** in the amount of \$45.76.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B5. RESOLVED that the Board of Education approves the sale of the attached list of equipment which is either obsolete and/or broken, and authorizes

the Business Administrator/Board Secretary to advertise for the sale of this equipment.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- B6. RESOLVED** that the Board of Education having advertised for the sale of obsolete computer equipment, and having received two (2) proposals to purchase same, approves the sale of the obsolete computer equipment for \$1,500.00 to the highest bidder, **Front-Source Technologies, LLC located at 5 East 1st Street, Clifton, NJ 07011.**

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- B7. RESOLVED** that the Board of Education approve the **June 30, 2013, Bills and Claims** in the amount of \$216,908.72.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- B8. RESOLVED** that the Board of Education approve the **July 15, 2013, Bills and Claims** in the amount of \$45,577.85.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- B9. RESOLVED** that the Board of Education approve the purchase/lease of Digital Copy equipment and services from state contractor **Premier Digital Imaging** (Trade Name United Business Systems) State Contract# A82707, for the 2013-2014 School Year, in accordance with the Public School Contract law N.J.S.A. 18A:18A-10.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- B10. RESOLVED** that the Board of Education approve and authorize the Business Administrator to sign the necessary documents to enter into a new

sixty (60) month lease agreement with Premier Digital Imaging (Trade Name United Business Systems) State Contract# A82707 for:

<u>Qty</u>	<u>Product Description</u>
2	Canon 4051 Copier
3	Canon 6255 Copier
1	Canon 6265 Copier
2	Canon 6275 Copier

NOW THEREFORE BE IT RESOLVED that the Board of Education approve a sixty (60) month lease between HP Financial Services (Lessor) and the North Caldwell Board of Education, effective July 15, 2013, at a monthly lease cost of \$ 1,527.00 for 8 Canon Digital copier systems. This will reduce the districts copier lease cost by \$208.15 a month with a savings of \$ 12,489.00 over the term of the contract.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer
 Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve a copier maintenance agreement with United Business Systems, at a monthly cost of \$752.00 based on 160,000 copies at .0047 per copy. This will reduce the districts copier maintenance cost by \$42.20 a month with a savings of \$2,544.00 over term of the contract.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer
 Yes: 4 No: 0

B12. RESOLVED that the Board of Education authorizes the Business Administrator to approve Change Orders utilizing contract allowances between regular meetings of the Board of Education in order to keep construction projects on schedule. All change orders approved by the Business Administrator will then be ratified by the Board of Education at the following meeting.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer
 Yes: 4 No: 0

B13. RESOLVED that the Board of Education approve the withdrawal of funds from the Capital Reserve Fund in the amount of \$16,950.00 for the purpose of the Media Center Renovations at Grandview Elementary school.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B14. RESOLVED that the Board of Education approve the following resolution:

WHEREAS, Vanas Construction was awarded the bid for the Media Center Renovations at Grandview Elementary school; and

WHEREAS, Vanas Construction has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #001

To Install SonaKrete on the Ceiling in the Reading area of the Media center to help with acoustics. Total Amount \$31,950.00 of that \$10,000.00 is to be deducted from the Accoustical allowance, \$5,000.00 is to be deducted from the Unforeseen items allowance, and the remaining \$16,950.00 will be added to the contract value.

The Total Contract value will be changed; Total Contract sum \$116,550.00

AND WHEREAS, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approve this change order and the contract amount is revised to reflect this change.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B15. WHEREAS, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

PARTIAL ROOF REPLACEMENT AT: GOULD/MOUNTAIN ELEMENTARY SCHOOL

WHEREAS the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NORTH CALDWELL, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. If required, the Board further authorizes the submission of the Schematic Plans to the Municipal Planning Board for its review.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as set forth in Section 5 (d) of P.L. 2000, c72 in connection with receipt of a ROD 4 Grant with respect to the proposed Project(s).

Section 4. This resolution shall take effect immediately.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B16. WHEREAS, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

EXTERIOR MASONRY REPAIR AT: GOULD/MOUNTAIN ELEMENTARY SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NORTH CALDWELL, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. If required, the Board further authorizes the submission of the Schematic Plans to the Municipal Planning Board for its review.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as set forth in Section 5 (d) of P.L. 2000, c72 in connection with receipt of a ROD 4 Grant with respect to the proposed Project(s).

Section 4. This resolution shall take effect immediately.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B17. WHEREAS, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

SECURITY UPGRADES AT: GOULD/MOUNTAIN ELEMENTARY SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NORTH CALDWELL, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. If required, the Board further authorizes the submission of the Schematic Plans to the Municipal Planning Board for its review.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as set forth in Section 5 (d) of P.L. 2000, c72 in connection with receipt of a ROD 4 Grant with respect to the proposed Project(s).

Section 4. This resolution shall take effect immediately.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B18. WHEREAS, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

SECURITY UPGRADES AT: GRANDVIEW ELEMENTARY SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NORTH CALDWELL, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. If required, the Board further authorizes the submission of the Schematic Plans to the Municipal Planning Board for its review.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as set forth in Section 5 (d) of P.L. 2000, c72 in connection with receipt of a ROD 4 Grant with respect to the proposed Project(s).

Section 4. This resolution shall take effect immediately.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the appointment of **Janel Edwards** as a teacher at a salary of \$46,161.00 (BA Step 3) effective September 1, 2013 to June 30, 2014.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

OLD BUSINESS

Dr. Freda has been in contact with the town about the building permits for SGI room. She also requested an updated map of the town from the Town Engineer.

Mrs. Buccino requested that going forward all transportation response letters come from the Business Administrator. She also inquired as to whether the bus routes had been revisited for any additional changes.

Dr. Freda was asked to follow-up with the attorney regarding the OPRA request.

NEW BUSINESS

Upon Mr. Kessler's inquiry, the Board discussed becoming a "Certified Board" as an entity. The Board will follow up with Ms. Freedman, from New Jersey School Boards, so they can take advantage of the classes offered and then choose whether to proceed with becoming a "Certified Board."

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

As there was no further business to discuss, the Board adjourned at 8:40 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator